Subject: Promotion/posting/transfer in the grade of Sr. Principal Private Secretary (Level 12 in Pay Matrix)/Principal Private Secretary (Level 11 in Pay Matrix).

The following promotion/posting/transfer in the grade of Sr. Principal Private Secretary (Level 12 in Pay Matrix)/Principal Private Secretary (Level 11 in Pay Matrix) is hereby ordered by the Cadre Authority:

(i) Shri Ch. David Raju, Principal Private Secretary is promoted to the grade of Sr. Principal Private Secretary (Level 12 of Pay Matrix) and posted to DAE Sectt., Mumbai vice Shri V.R.T. Pillai transferred.

(ii) Shri V.R.T. Pillai, Principal Private Secretary, DAE Sectt, Mumbai is transferred in the same capacity on personal request and posted to HWB, Mumbai vice Shri David Raju promoted.

2. उपरोक्त क्रमांक (i) के अधिकारि वरिष्ठ प्रधान निजी सचिव के पद पर कार्यप्रारूप की तारीख से एक वर्ष की अवधि हेतु परेशांक पर रहेंगे।

   Officer at Sl. No. (i) will be on probation for a period of one year from the date of assumption of charge of the post of Sr. Principal Private Secretary.

3. पदीक्षण के उपरोक्त आदेश को क्रमांक (i) के अधिकारि इसकी प्रासिकी की तारीख से 15 दिन की अवधि में सतर्कता किल्लेरेस की शर्त पर अभिन्न में लाए जाना चाहिए।

   The order of promotion in respect of officer at Sr. No.(i) is to be effected within a period of 15 days from the date of issue thereof, subject to vigilance clearance.
4. Further, Officer at Sr. No.(ii)) may be relieved latest by 03.04.2020, failing which he will stand relieved/deemed to be relieved from the next working day. If the officer do not report after relieving/deemed relieving, he will be treated as absenting from duty unauthorisedly and will be liable for disciplinary action besides non-drawal of salary and allowances.

5. If the transferred officer wish to avail any leave after the above-said date of relief, he has to first report to the unit to which he has been transferred and the leave will have to be invariably sanctioned by the leave sanctioning authority of the unit.

(Ashok B. Gerira) 
Under Secretary

1. All Heads of Units of DAE
2. All Administrative Heads of Units of DAE
3. Officer Concerned
4. All officers and Sections in DAE
5. Head, CISD, DAE, Mumbai - with a request to upload on DAE website