CIRCULAR

All Secretaries, Government of India.

- The Chief Secretaries, States/UTs.
- The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
- The Controller General of Accounts, Ministry of Finance, 7th floor, Lok Nayak Bhawan, Khan Market, New Delhi.
- The Secretary (Services), Services Deptt., 7th floor, Delhi Sachivalaya, New Delhi-110002.
- The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt.-10.
- The Registrar, Delhi High Court, New Delhi.
- The Vice Chairman, DDA, Vikas Sadan, INA, New Delhi.
- The Commissioner, North Delhi Municipal Corporation, 4th Floor, Dr. S.P.M Civic Centre, Jawaharal Nehru Marg, New Delhi.
- The Commissioner, South Delhi Municipal Corporation, 22nd floor, Civic Centre, Minto Road, New Delhi.
- The Managing Director, Shahjahanabad Redevelopment Corporation, Govt. Of NCT of Delhi, 2nd Level, A-Wing, Vikas Bhawan-II, Civil Lines, Delhi-110054
- The Engineer In Chief, Public Works Department, Govt. of NCT of Delhi, I.P.Estate, New Delhi – 110002.
- The DG (Works), CPWD, Govt. of India, Nirman Bhawan, New Delhi – 2.
- The Chief Engineer, Irrigation and Flood Control Department, L.M. Bund, Office Complex, Shastri Nagar, Delhi-110031.
- The Joint Director, (Administration), Dte. General Border Roads, Seema Sadak Bhawan, Ring Road, Delhi Cantt.- New Delhi-110010.
- All PSU’s of Govt. of India & Govt. of Delhi.

Sub:- Filling up the vacant posts of Administrative/Ministerial Posts – (I) Dy.General Manager (II) Office Assistant/UDC. Technical Posts- (iii) AGM Works (Elect.)/Executive Engineer (Elect.), (iv) AGM Works (Civil)/Executive Engineer (Civil) (v) Sr.Manager (Finance)/AAO (vi) Manager Works (Civil)/Asstt. Engineer (Civil) (vii) Manager Works (Elect.)/ Asstt. Engineer (Elect.) in DTIDC on deputation basis.
The DTIDC is a fully owned company of Govt. of NCT of Delhi duly registered as Company under The Companies Act, 1956 w.e.f. 16.08.2010. The primary function of the company is to create transport Infrastructures in Delhi.

The company proposes to fill up the various posts on deputations on Foreign Service terms/DOPT guidelines, initially for a period of one year. The numbers of vacancies are as under:-

The details of the post and their qualification/experience etc are as under:-

**1. Administrative/Ministerial Posts**

<table>
<thead>
<tr>
<th>Name of the post</th>
<th>No. of Post</th>
<th>Pay Band</th>
<th>scale/Pay with</th>
<th>Method of Recruitment &amp; eligibility criteria</th>
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</thead>
<tbody>
<tr>
<td>Dy. General Manager</td>
<td>01</td>
<td>PB-3</td>
<td>Rs.15600-39100/-</td>
<td>The officer of any Public Sector Undertaking, statutory and autonomous bodies/department of Govt. of India or Delhi or any other Govt. (I) holding analogous post OR (II) 5 year service in the Pay Scale of PB-3 Rs.15600-39100/- with Grade Pay of Rs.6600/- having work experience in the administrations field.</td>
</tr>
<tr>
<td>Sr.Manager (Finance)/AAO</td>
<td>01</td>
<td>PB-3</td>
<td>Rs.15,600-39,100/-</td>
<td>The official of any public sector undertaking, statutory and autonomous bodies/department of Govt. of India or Delhi OR any other govt. (I) holding analogous post or (II) 4 (Four) year service in the pay band PB-2 – Rs.9300-34,800/- with Grade Pay of Rs.4800/- having work experience in the accounts and tax filled with working knowledge of computer.</td>
</tr>
<tr>
<td>Office Assistant/UDC</td>
<td>05</td>
<td>PB-2</td>
<td>Rs.9300-34800/-</td>
<td>The official of any Public Sector Undertaking, statutory and autonomous bodies/ department, of Govt. of India or Delhi or any other Govt. (I) holding analogous post OR (II) 3 year service in the Pay Scale PB-1 Rs.5200-20200 with Grade Pay of Rs.1900/- with working knowledge of computer.</td>
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*Signature: USC Admn/CArRe  2/1/19  S.VaiThosr  2/19/19*
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<tr>
<th>2. Technical Posts</th>
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</table>
| AGM/Executive Engineer (Civil)     | 01 | PB-3, Rs.15,600-39,100 with grade pay of Rs.6,600/- (Pre-revised) as per 7th CPC Level-11 | (i) Officer having Degree in Civil Engineering from a recognized University / Institution & holding analogous post in the grade in Government / Local Body / Autonomous Body / PSU etc. OR  
(ii) Assistant Executive Engineer (Civil) or Assistant Engineer (Civil) with 5 years of regular service in the grade in Government / Local Body / Autonomous Body / PSU etc. |
| Manager/Assistant Engineer (Civil)  | 02 | PB-2 Rs.9300-34800 with Grade Pay of Rs.4800/- (Pre-revised) as per 7th CPC Level-8 | (i) Officer holding analogous post in Government / Local Body / Autonomous Body / PSU etc. OR  
(ii) Junior Engineer with degree in Civil Engineering with 4 years regular service in Government / Local Body / Autonomous Body / PSU etc. OR  
(iii) Junior Engineer with diploma in Civil Engineer with 6 years regular service in the grade in Government / Local Body / Autonomous Body / PSU etc. |
| Manager/Assistant Engineer (Elect.) | 01 | PB-2 Rs.9300-34,800 with Grade Pay of Rs.4800/- (Pre-revised) as per 7th CPC Level-8 | (i) Officer holding analogous post in Government / Local Body / Autonomous Body / PSU etc. OR  
(ii) Junior Engineer with 4 years regular service in Government / Local Body / Autonomous Body / PSU etc. with degree in Electrical Engineering OR  
(iii) Junior Engineer with 6 years regular service in the grade in Government / Local Body / Autonomous Body / PSU etc. with Diploma in Electrical Engineering. |
All the Ministries/Deptt., Public Sector Undertaking and Statutory and Autonomous Bodies are requested to forward the applications of eligible and interested candidates through proper channel alongwith application form, their ACR/APAR grading for the last 3 years (2016-17, 2017-18 & 2018-19) duly attested, their vigilance clearance, Work & Conduct and Integrity Certificate & NOC of Department, whose services could be placed at the disposal of DTIDC immediately in the event of their selection. The application should be sent in an envelope superscribing the post applied for so as to reach the Executive Director, DTIDC 2nd floor, ISBT, Kashmere Gate on or before 04.09.2019.

The officers may also send one copy of application as advance copy.

Yours faithfully,

(Manoj Kumar Pandey)
Dy.General Manager-I, DTIDC

Copy to:-

1. OSD to Principal Secy cum Commissioner Transport and Chairman, DTIDC for information of Principal Secy cum Commissioner Transport and Chairman, DTIDC.
2. P.A to MD, DTIDC for information of MD, DTIDC.
3. DGM-II, DTIDC.
4. AGM (Finance)/ A.O, DTIDC.
5. All AGM Works, DTIDC.
6. Notice Board, DTIDC.
7. Website of DTIDC i.e. dtidc.co.in