VACANCY CIRCULAR

The U.T. Administration of Daman & Diu has proposed to fill up the following vacant posts on
Deputation (Including Short Term Contract) basis in various departments as per the details given below:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Post &amp; Department</th>
<th>No. of post</th>
<th>Classification</th>
<th>Pay Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Head of Department (Electrical Engineering), Government Polytechnic, Daman</td>
<td>01</td>
<td>Group &quot;A&quot; (G)</td>
<td>Rs.37400-67000 + AGP Rs.9,000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Administrative Officer Government Polytechnic, Daman</td>
<td>01</td>
<td>Group &quot;A&quot; (G)</td>
<td>PB-3 Rs.15600-39100 + GP of Rs.5400/-</td>
</tr>
<tr>
<td>3.</td>
<td>Computer Programmer Government Polytechnic, Daman</td>
<td>01</td>
<td>Group &quot;A&quot;(NG)</td>
<td>PB-2 Rs.9300-34800 + GP of Rs.4200/-</td>
</tr>
<tr>
<td>4.</td>
<td>Assistant Director, Technical Training Institute, Daman</td>
<td>01</td>
<td>Group &quot;B&quot; (G)</td>
<td>PB-2 Rs.9300-34800 + GP of Rs.4600/-</td>
</tr>
<tr>
<td>5.</td>
<td>Superintending Engineer (Civil), PWD, Daman</td>
<td>01</td>
<td>Group &quot;A&quot; (G)</td>
<td>PB-3 Rs.15600-39100 + GP of Rs.7800/-</td>
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<tr>
<td>6.</td>
<td>Executive Engineer(Civil), PWD, Daman</td>
<td>03</td>
<td>Group &quot;A&quot; (G)</td>
<td>PB-3 Rs.15600-39100 + GP of Rs.6800/-</td>
</tr>
<tr>
<td>7.</td>
<td>Port Officer, Marine Department, Daman</td>
<td>01</td>
<td>Group B&quot;(NG)</td>
<td>PB-2 Rs.9300-34800 + GP of Rs.4200/-</td>
</tr>
<tr>
<td>8.</td>
<td>Child Development Project Officer, Oto CDPO, Daman</td>
<td>01</td>
<td>Group &quot;B&quot; (G)</td>
<td>PB-2 Rs.9300-34800 + GP of Rs.4200/-</td>
</tr>
<tr>
<td>9.</td>
<td>Veterinary Officer, Veterinary Department, Daman</td>
<td>01</td>
<td>Group &quot;A&quot; (G)</td>
<td>Level – 10 (Rs.56100 – Rs.177500)</td>
</tr>
</tbody>
</table>

The Pay Band, eligibility condition, qualifications, experience and the period of deputation prescribed for the post are indicated in the ANNEXURE – I.

The pay of the candidate selected for appointment on deputation basis will be regulated in accordance with the general orders on the subject.

It is requested to forward application of eligible and willing Officers, who can be spared on deputation immediately on selection so as to reach the Office of the Deputy Secretary(Personnel), U.T. Administration of Daman & Diu, Department of Personnel & Administrative Reforms, Secretary, Daman – 396220 for consideration within six weeks from the date of issue of this Circular i.e. upto 05/09/2019.

Applications received after the due date or without ACRs/APARs or otherwise found incomplete or not received through proper channel will not be considered.

**List of enclosures to be accompanied with the application**

1. Application in the prescribed format – Annexure–A duly completed, signed by the candidate and countersigned by the Cadre/Appointing Authority.
2. Attested copies of ACRs for the last 5/five years duly attested on each page with seal by an officer in the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or Minor Penalty certificate for the last ten years of his service.
6. A certificate to the effect that the particulars furnished by the candidates have been verified and found correct as per service records.
7. Cadre clearance certificate.

The Annexure – I and Annexure – A can be downloaded from official websites of U.T. Administration of Daman & Diu: https://www.daman.nic.in

To,
1. All Ministries/Department of Central Government, New Delhi
2. The Chief Secretaries, All State Governments/Union Territories.
3. All the Heads of Offices, Daman/Diu
4. The S.I.O., NIC, Daman requested to upload on official Website.
5. The Labour and Employment Officer, Daman for uploading the same in the National Employment Portal.
6. The Guard file

[Signature]
Deputy Secretary (Pers)

[Signature]
Date: 25/07/2019