No.A-12023/01/2019-Estt.I
Government of India
Ministry of Rural Development
Department of Rural Development
Krishi Bhawan, New Delhi
Dated the 2nd June, 2020

CIRCULAR

Subject: Filling up of 01 (one) post of Deputy Director (Budget and Accounts) on deputation basis in the Department of Rural Development, Ministry of Rural Development - regarding.

The undersigned is directed to say that Department of Rural Development, Ministry of Rural Development, New Delhi requires the services of an officer for appointment to the post of Deputy Director (Budget and Accounts) in level-11 (Rs.67700-208700/-) of pay matrix, on deputation basis from amongst the Officers of any of the organised Accounts Service e.g. Indian Audit and Accounts Services, Indian Defence Accounts Services, Indian Railway Accounts Services, Indian Civil Accounts Services and Indian Posts and Telegraph Accounts and Finance Service.

2. The qualifications, experience and other details required for this post are given in Annexure-I.

3. The candidates who fulfil the eligibility criteria may send their application through proper channel in the prescribed proforma (Annexure-II) along with following documents so as to reach the undersigned (Room No.455, 4th Floor, Krishi Bhawan, New Delhi) within 45 days from the date of publication of vacancy circular in the Employment News/Rojgar Samachar:

   a. Vigilance Clearance in respect of the officer.
   b. Integrity Certificate and statement showing major/minor penalties, if any, imposed on the officer during last 10 years.
   c. Up-to-date APAR dossier of the applicant or clear photocopies of APRs for last 5 years along with disclosure certificates duly attested by a Gazetted officer not below the rank of Under Secretary to the Government of India or equivalent.

   The applications received after the closing date of receipt of application or without the APR dossiers (or photocopies of APRs) or otherwise found incomplete are liable to be rejected.

4. The Officers who apply for the above post will not be allowed to withdraw their applications subsequently.

5. While forwarding the application, it may be verified and certified that the particulars furnished by the officer are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his
duties.

Encl: As above.

(R. D. Diwakar)
Under Secretary to the Govt. of India
Tel: 011-23097048

To:

1. All Ministries/Departments of the Government of India (as per standard list) with the request that wide publicity may be given to the vacancy circular in their Ministries/Departments and in their attached/subordinate offices, autonomous organizations by uploading the Circular on their respective websites.

2. UPSC/Election Commission.

3. The Chief Secretaries of all State Governments and Administrators of Union Territories (as per standard list) with the request that wide publicity may be given to the vacancy circular to all the eligible Organisations under their control.

4. All Officers/Sections in the Department of Rural Development/ Department of Land Resources.

5. NIC, Department of Rural Development with the request to upload this vacancy circular on the website of this Ministry.

6. Notice Board

7. Spare copies
Qualifications, experience and other details required for the post of Deputy Director (Budget and Accounts) in the Department of Rural Development, Ministry of Rural Development.

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<tbody>
<tr>
<td>1.</td>
<td>Name of the post: Deputy Director (Budget and Accounts)</td>
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<td>2.</td>
<td>Number of post: 01 (One)</td>
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<td>3.</td>
<td>Classification: General Central Service, Group ‘A’ (Gazetted), Ministerial</td>
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<td>4.</td>
<td>Pay scale/pay level: Level-11 (Rs.67700-208700/-) in pay matrix</td>
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<td><strong>6.</strong></td>
<td><strong>Pay and allowances admissible:</strong></td>
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<td><strong>7.</strong></td>
<td><strong>Eligibility conditions:</strong></td>
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Annexure-II

No.A-12023/01/2019-Estt.I
Government of India
Ministry of Rural Development
Department of Rural Development

Proforma for application for the post of Deputy Director (Budget and Accounts) in the Department of Rural Development, Ministry of Rural Development on deputation basis.

1. Name (in block letters) and address with mobile/telephone No.

2. Date of Birth (in Christian era)

3. Date of Retirement

4. Educational Qualification

5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

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<thead>
<tr>
<th>Qualifications/Experience required</th>
<th>Qualifications/Experience possessed by the Officer</th>
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<td>2</td>
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<td>3</td>
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</table>
6. Please state clearly whether in the light of entries made by you at above, you meet the requirements of the post of Deputy Director (Budget and Accounts)

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>Office/Institute/Organization</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay/pay band plus grade pay and basic pay</th>
<th>Nature of duties</th>
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8. Nature of present employment, i.e. ad-hoc or temporary or permanent:

9. In case the present employment is held on deputation/contract basis, please state:
   (a) The date of initial appointment ..............................................................
   (b) Period of appointment on deputation / contract ......................................
   (c) Name of the parent office/organization to which you belong..........................

10. Additional details about your present employment. Please state whether working under:
    (a) Central Government ..............................................................................
    (b) State Government ..............................................................................
    (c) Autonomous Organization ....................................................................
    (d) Government Undertakings ....................................................................
    (e) Universities ....................................................................................... 
    (f) Others (Please specify) ......................................................................

11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale/Pay Band / Grade Pay .................................................................

12. Total emoluments per month now drawn .................................................

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient ..................................................
14. Whether belongs to SC/ST .........................................................

15. Remarks ........................................................................................................

Declaration: - I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

(Signature of the candidate)
Address with Telephone No.

Date .........................
Place .........................
To be certified by the Cadre Controlling Authority/Employer

1. Certified that the particulars furnished by Shri / Smt. / Ms. ....................... have been verified from his / her service record and found correct.

2. The Officer is clear from vigilance.

3. (i) The Integrity Certificate and (ii) the statement showing major/minor penalty imposed on the Officer during the last 10 years are enclosed.

4. Up-to-date CR dossier of the Officer or clear photocopies of ACRs for last 5 years duly attested by a Gazetted Officer are enclosed.

5. In the event of selection for appointment to the post of Deputy Director (Budget and Accounts) in the Department of Rural Development, Shri / Smt. / Ms. ....................... will be relieved of his/her duties from this office immediately.

Signature, Name & Seal of the Employer/
Cadre Controlling Authority

File No. .........................
Date .............................